above

earlier

Accordingly,

So

Albeit

Although

albeit

although

h2

¬H2O

accordingly,

so

ad hoc

occasional

additional

extra

Additional

Further

additionally

also

Additionally

Also

al

alphabetically

allow to

allow us to

allowed

made it possible

allows

makes it possible

along

around

also

and

alternate

alternative

among

between

Among

Between

amount

number

amounts

numbers

and

or

&

and

And

Also,

apo

apostrophe

applied

used

Apparently

Clearly

are to

have to

are

is

as a result of

due to

as well as

and

as well

also

As well

Also

as

because

As

Because

assure

ensure

assured

ensured

Assure

Ensure

assuring

ensuring

assures

ensures

At last

Finally

atm

at the moment

au

automatically

az

([a-zA-Z])

b

because

B

Because

be

because

before

earlier

Besides

Also

big

large

major

Britain

the UK

bt

By the way,

BT

By the way,

but

however,

But

However,

called

referred to as

can

may

capacitance

capacitive

certain

particular

ch

chapter

cha

character

Chapter

Section

commence

start

commenced

started

commences

starts

commencing

starting

compliment

complement

complimented

complemented

compliments

complements

complimentary

complementary

comprise

consist

comprises

consists

comprised

composed

con

conference~

co

conference~

considers

might involve

Continual

Continuous

continual

continuous

Continually

Continuously

continually

continuously

Continuous

Continual

continuous

continual

Continuously

Continually

continuously

continually

could

can

cr

cross references

criteria

criterion

criterion

criteria

degrees of freedom

DOFs

degree of freedom

DOF

~~degree~~

~~!°~~

~~degrees~~

~~!°~~

de

demonstrat

dem

demonstration

depending

dependent

di

directory

different

differing

differing

different

do

document

Due

Owing

due

owing

dummy

dummy

e.g.,

such as

E.g.

For example,

e.g.:

such as

e.g.

~such as

e.g.

~for example

eg

for example

eight

8

eighteen

18

eighteenth

18th

eighth

8th

eighties

1980s

eighty

80

eighty-eight

88

eighty-five

85

eighty-four

84

eighty-nine

89

eighty-one

81

eighty-seven

87

eighty-six

86

eighty-three

83

eighty-two

82

eleven

11

eleventh

11th

Else

Otherwise

else

otherwise

en

English

eq

equation

eqs

equations

Eq.

~~Equation~~

Equ.

~~Equation~~

Equation

~~Eq.~~

Eqs

~~Equations~~

Equations

~~Eqs~~

Eqs.

~~Equations~~

Eqns

~~Equations~~

Eqns.

~~Eqs~~

esl

English as a second language

etc.

and so on

Exceptions

dummy

extra

further

exist

are

exists

is

fb

Facebook

fast

quickly

fe

!, for example,

fewer

less

fi

find and replace

fifties

1950s

fifteen

15

fifteenth

15th

fifth

5th

fifty

50

fifty-eight

58

fifty-five

55

fifty-four

54

fifty-nine

59

fifty-one

51

fifty-seven

57

fifty-six

56

fifty-three

53

fifty-two

52

Figure

~~Fig.~~

Fig.

~~Figure~~

Figs.

~~Figures~~

Fig

~~Figure~~

filed

field

final

previous

five

5

first

1st

for example

such as

form

from

Forward

Foreword

forties

1940s

forty

40

forty-eight

48

forty-five

45

forty-four

44

forty-nine

49

forty-one

41

forty-seven

47

forty-six

46

forty-three

43

forty-two

42

found

~~found to be~~

four

4

fourteen

14

fourteenth

14th

fourth

4th

fr

freelance

from

of

fs

FindSamePlace

fundamental

basic

g

Google

gets

becomes

get

become

got

obtained~

great

large

has

have

have

has

he

he’d

she

she’d

he/she

they

hence

therefore

high

large

higher

larger

his/her

their

his

their

ho

However,

Holland

the Netherlands

however,

but~

however

but~

hth

Hope that helps.

hy

hyphenation

i.e.,

that is,

i.e.:

that is

i.e.

that is,

ie

that is

if

whether

whether

If so, that’s fine.

iff

If so, that’s fine.

~~include:~~

~~include the following:~~

~~including:~~

~~including the following:~~

inc

inconsistency

In addition to

As well as

in addition

also

In addition

Also

In case of

For

In the case that

When

In the case of

For

in

information

ins

instructions~

instance

example

inst

instantaneously~

instantaneously

instantly

instantly

instantaneously

is

are

is to

should

has to

its

their

keeps

takes

keep

take

keeping

taking

kept

taken

known

seen

la

language

large

major

large

high

last

past

lately

recently

latter

last

lay

lie

lays

lies

lead

led

less

fewer

less

fewer

licence

license

licences

licenses

licencing

licensing

license

licence

licenses

licences

Like

As with

like

such as

likely

probably

little

small

loose

lose

looses

loses

loosing

losing

lo

Louise

lower

less

manner

way

Many times

Often

maximal

maximum

may

can

might

could

mime

mimic

media

medium

might

may

minimal

minimum

monotonously

monotonically

ms

Microsoft

mt

Many thanks.

much

very

must

has to

named

referred to as

needed

necessary

next

following

nevertheless

but

nine

9

nineteen

19

nineteenth

19th

nineth

9th

nineties

1990s

ninety

90

ninety-eight

98

ninety-five

95

ninety-four

94

ninety-nine

99

ninety-one

91

ninety-seven

97

ninety-six

96

ninety-three

93

ninety-two

92

number

figure

numbers

figures

obviously

markedly

obtained

obtained by

obtained

acquired

oc

of course

of

to

ohm

~~! Ω~~

ohms

~~! Ω~~

on

to

one

we

one should

we have to

one must

we have to

one must

it is necessary to

one has

we have

one may

we can

One

We

one

we

operation

operating

optimal

optimum

Owing to

As a result of

owing

due

pa

paragraph

par

parentheses

passive

positive

past

final

~~per annum~~

~~!/year~~

~~per cent~~

~~!%~~

~~percent~~

~~!%~~

permits

allows

pf

proofreading

phenomenon

phenomena

pr

proofreader

practice

practise

principal

principle

principals

principles

principle

principal

providing

provided

program

programme

programs

programmes

proper

appropriate

ps

PostScript

pu

punctuation

pv

principal verb

qm

question mark

qu

queries

quickly

rapidly

quite

fairly

re

reference

referred to as

called

rl

references list

s

SfEP

sp

spellcheck

se

sentence

second

2nd

Section

Chapter

Section

Subsection

since

because

seven

7

seventeen

17

seventeenth

17th

seventh

7th

seventies

1970s

seventy

70

seventy-eight

78

seventy-five

75

seventy-four

74

seventy-nine

79

seventy-one

71

seventy-seven

77

seventy-six

76

seventy-three

73

seventy-two

72

six

6

sixteen

16

sixth

6th

sixteenth

16th

sixties

1960s

sixty

60

sixty-eight

68

sixty-five

65

sixty-four

64

sixty-nine

69

sixty-one

61

sixty-six

66

sixty-seven

67

sixty-three

63

sixty-two

62

sf

straightforward

sfe

http://www.sfep.org.uk

should be

need to be

shall

must

has to

have to

will

shall

have to

shall

will

structure

structural

so

therefore

so

thus

square feet

sq.ft

ss

stylesheet

st

straightaway

sub

subscript

such as

for example

such as

as with

such

this

Such

This

sup

superscript

sw

software

ta

Thanks again.

take

such as

ten

10

tenth

10th

text

book

than

from

That

This

that

which

the one

that

the ones

those

the

this

the

a

there

their

therefore

thus

These

This

The

This

The

A

the

a

these

this

thirties

1930s

thirty

30

thirteen

13

thirteenth

13th

thirty-eight

38

thirty-five

35

thirty-four

34

thirty-nine

39

thirty-one

31

thirty-seven

37

thirty-six

36

thirty-three

33

thirty-two

32

This

These

this

these

three

3

thus

so

till

until

tl

Thanks a lot.

to

from

tr

training

true

real

tu

turquoise

twelve

12

twelfth

12th

twenties

1920s

twentieth

20th

twenty

20

twenty-eight

28

twenty-first

21st

twenty-five

25

twenty-four

24

twenty-nine

29

twenty-one

21

twenty-seven

27

twenty-six

26

twenty-three

23

twenty-two

22

two

2

ty

typesetting

tyr

typesetter

un

Unfortunately,

under

at

Un

Unfortunately,

undated

n.d.

United Kingdom

UK

~~United States~~

~~USA~~

U.S.

US

usage

use

utilised

used

utilise

use

utilises

uses

utilising

using

utilized

used

utilize

use

utilizes

uses

utilizing

using

varying

various

varied

various

via

vs.

was

were

way

direction

wc

wildcard

well

easily

were

was

what

which

when

where

weather

whether

, which

that

which

that

Which

This

wi

window

Wi

Windows

will

must

with

to

would be

is

would

will

wp

wordprocessor

x

~~×~~

you

we

You

We

°

degrees