

Paul Edward Beverley

An expert in handling texts of a technical nature:

- Accurate **proofreading** with a keen eye for detail
- Sensitive **editing** that brings clarity and a fuller understanding to the reader
- Specialist in **texts written by non-English authors**

Able to work with different types of organisation: public or private, large or small

Full-time freelance and therefore able to respond to urgent jobs

Recent training

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|-----------------|---|
| 2005–12 | Five SfEP National Conferences (2005, 06, 09, 10, 12) |
| 2010 (Dec) | ‘Efficient copy-editing’ – day course by Society for Editors and Proofreaders |
| 2007 (Sept) | ‘On-screen editing’ – day course by Society for Editors and Proofreaders |
| 2006 (Oct) | ‘Professional copy-editing’ – day course by SfEP |
| 2005 (Nov) | ‘Brush up your copy-editing’ – day course by SfEP |
| 2005 (July) | ‘Brush up your grammar’ – day course by SfEP |
| 2005 (May–July) | ‘Basic proofreading’ – Publishing Training Centre (Merit) |

Experience

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|--------------|---|
| 2010–present | Author of <i>Word Macros for Writers and Editors</i> (600+pp, electronic format) |
| 2009–present | Delivering training courses for editors |
| 2001–present | Freelance editing and proofreading for clients including Hodder, Macmillan, OUP, Pearson, the RIBA, TSO and Wiley |
| 2002–06 | Owner/editor/publisher: <i>Living with Technology</i> magazine |
| 1987–2007 | Owner/editor/publisher: <i>Archive</i> magazine for Acorn computers |
| 1983–87 | Author of 80+ articles for computer magazines + seven computer books |
| 1980–84 | Full-time electronics lecturer |
| 1972–80 | Full-time A-level physics teacher |

Qualifications

- Licentiate of the City & Guilds Institute in Editorial Skills (2009)
- Advanced Membership of SfEP (2006)
- MSc University of East Anglia – Computers in Science Education (1983/4)
- PGCE Manchester – Physics (1971/2)
- MA Cambridge – Engineering + Electronics (1968/71)

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